

Erin Knott

From: janetkirbykel@telus.net
Sent: January 22, 2024 2:09 PM
To: 'Erin Peters'; Erin Knott; Steve Schneider
Subject: Terms of Reference of various committees
Attachments: Bylaws Committee Terms of Reference draft Feb 2024 for Bylaws Committee.docx; D NomCom Terms of Reference draft Feb 2024 for Bylaws Committee.docx; DC ARC Terms of Reference draft Feb 2024 for Bylaws Committee.docx; FinCom Terms of Reference draft Feb 2024 for Bylaws Committee.docx; L&O Comm Terms of Reference draft Feb 2024 for Bylaws Committee.docx

Hi all:

I hope you are well.

As discussed at the last Bylaws Committee, attached are all the District/DEXCOM committees' terms of reference with my suggested changes.

Per the minutes of our last Committee meeting:

Term Limits for DEXCOM Standing Committees

There was discussion regarding differing term limits across the various DEXCOM and District Conference standing committees and whether there should be consideration of standardizing term limits or alternately, reviewing term limits for each standing committee to ensure that the term limits and service parameters regarding same reflect the operational needs of each respective committee. The Committee also discussed and then agreed that it would be wise to include parameters/processes about how/why/when a committee member can be removed from a committee in each respective committee's Terms of Reference.

Action item – Janet Kirby to review the Terms of Reference for all DEXCOM and District Conference standing committees and bring recommendations to the next regularly scheduled Bylaws Committee meeting regarding the above matters.

Regarding the L & O Terms of Reference, Dwayne provided input himself and he was also consulted on any and all changes that I am suggesting. He has indicated via email that he is in "full agreement" with all suggested changes. As well, it is Dwayne who is suggesting no terms for the appointees for the following reasons:

"The premise behind the elimination of term limits for committee members is two-fold. I am consistently running into circumstances where a committee member is required to "step off" even though the ordinand they have been working with is still in the program. It is challenging for both parties. Also, it is increasingly difficult to populate the committee as fewer and fewer people are willing to let their names stand. When excellent members are required to step off often times I cannot replace them and thus the committee gets smaller for a time. Given the increasing number of ordinands, this is problematic. With the elimination of term limits, I would ensure that every year I am checking in with committee members to confirm that they will continue to serve the next year."

Kind regards,

Janet Kirby