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## **Bylaws Committee Virtual Meeting Minutes September 1, 2022**

**Present:** Janet Kirby, Erin Knott, Mark Peters, Steve Schneider

Steve opened the meeting in prayer. There were no additions to the agenda and no conflicts of interest were expressed.

### **Review of Action Log Items**

It was noted that the work on resources for churches on Nominating Committees and Annual General Meetings (AGM) is anticipated to resume in 2022.

### **Proposed *Model Church Bylaws* Revisions**

#### **Clause 5.3 b)**

In response to the Finance Committee's recommendation that this clause be made mandatory and use similar language to the Societies Act (33) regarding prudent investment, it was agreed to recommend that the entirety of clause 5.3 be replaced with the following:

5.3    **A CHURCH MAY INVEST ITS FUNDS ONLY IN AN INVESTMENT IN WHICH A PRUDENT INVESTOR MIGHT INVEST.**

[Churches are encouraged to ask questions and seek counsel about what constitutes a prudent investment from their professional financial advisor. The Board may want to consider implementing a policy regarding investments, the level of risk involved, and any restrictions on investment types.]

It was agreed to recommend the revised draft to the Finance Committee for final review and to DEXCOM for approval at their next meeting.

**Action Item** – Erin Knott to refer the amended *Model Church Bylaws* clause 5.3 to the Finance Committee for final review prior to recommendation to DEXCOM.

## **Clause 8.2**

A discussion was held on whether to further define "Members" in this clause and whether the type of records that could be inspected required further definition. It was agreed to add a new clause as follows:

8.2.1 Management of records shall be in accordance with the Societies Act as far as applicable and any other applicable legislation.

## **Addition of Abeyance Category**

There was discussion on the potential addition of an abeyance membership category which would allow churches a category in which to, at the Board's discretion, temporarily place members who may not fit in either the Associate Member or Member not in Good Standing categories. It was suggested that the Member not in Good Standing category could be renamed to be an abeyance category or to keep the current naming of membership categories and add a subpoint as c) to allow for abeyance. It was agreed to bring this item back to the next meeting to allow for further consideration.

**Action Item** – The Bylaws Committee to consider the addition of an abeyance category of membership for the Model Church Bylaws and bring recommendations back to the January 2023 meeting.

## **Revised C&MA Manual Updates**

The updated *Local Church Constitution* (LCC) was received shortly before the meeting, and it was noted that Article 12.2 differed from the recommendation that was approved by General Assembly. The updates from the LCC will be incorporated into the *Model Church Bylaws* once the corrected version is received.

**Action Item** – Erin Knott to contact the National Ministry Centre to ask for a corrected version of the *Local Church Constitution*.

## **Proposed CPD Bylaws Revision**

It was agreed to recommend to DEXCOM that the sentence, "The Treasurer shall chair the Audit Review Committee of the District." be removed from clause 5.9 of the *Bylaws of the Christian and Missionary Alliance – Canadian Pacific District* to align with the corresponding amendment in the *Policy on District Organization* to remove this requirement.

### **Additional Bylaws Committee Members**

A discussion was held regarding adding new members to the committee. There was an expressed desire to involve and develop younger leaders in the areas of bylaws and governance. Erin Peters has agreed to join the committee and the committee recommended her for appointment by DEXCOM. It was agreed to approach Ryan McCurdy to see if he is willing to join the committee, and if so, also recommend him to DEXCOM for appointment.

**Action Item** – Steve Schneider to approach Ryan McCurdy to determine if he is interested and willing to join the Bylaws Committee.

**Action Item** – Erin Knott and Steve Schneider to request bios for Erin Peters and Ryan McCurdy to provide DEXCOM with information to support their appointment to the Bylaws Committee.

### **Information Items**

It was noted that an update to the Chinese version of the *Model Church Bylaws* will come after the October DEXCOM meeting.

### **Future Meetings**

The next meeting will be scheduled for mid-January 2023 on Zoom.

The meeting adjourned at 4:50pm.