**Board of Elders Confidentiality Agreement**

In order to foster an environment of trust, integrity, faithfulness, and accountability for the information collected and used at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church during your time as a Board member, the following agreement is in place.

You acknowledge that in the course of your term as a Board member of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church, you may work with and/or acquire confidential information pertaining to church staff, pastors, committees, volunteers, church members and adherents, and other individuals, and do agree to hold this information as confidential both during your membership term and following the term’s expiration.

Further, you agree that you will not disclose or make available to anyone for use outside the church, any confidential information without the prior consent of the Board of Elders or the District Superintendent of the Canadian Pacific District of The Christian and Missionary Alliance in Canada. You hereby covenant and agree that you will at no time during or after your membership term use for your own benefit or the benefit of others any such confidential information.

Upon expiration of your term, you will return all copies and retain no copies, of all documents and electronic files relating to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church’s business including, but not limited to, reports, manuals, files, correspondence, lists, programs, and any other information, materials, and copies obtained during your term.

Any violation of this confidentiality agreement by you as a Board member or former member may lead to disciplinary action, including potential termination of your term or other legal remedies.

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| **Name** |  | **Signature** |  | **Date** |