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## **DEXCOM Perpetual Calendar**

Below is a list of repeating requirements and agenda items for DEXCOM.

### **Fall (Odd Calendar Year)**

- Monitoring Report Evaluation
- Governance Policy Review
- Declarations and Agreements Signed:
  - DEXCOM Qualified Individual Declaration
  - DEXCOM Ineligible Individual Declaration
  - DEXCOM Declaration of Conflict of Interest
  - DEXCOM Confidentiality Agreement (for new DEXCOM members)
- Financial Reporting
- Modified Budget
- Operating Reserve Usage
- Call Annual General Meeting (AGM)
- Set Date for Annual Meeting
- Determine Location of the AGM
- List of CPD Authorized Signatories
- Chair appoints member to the District Conference Audit Review Committee

### **Spring (Even Calendar Year)**

- Monitoring Report Evaluation
- Governance Policy Review
- Appoint three members of the District Conference Nominating Committee and appoint the Chair, Vice-chair, and Secretary
- Approve and Sign Financial Statements for AGM
- Approve Auditor's report for AGM
- Financial Reporting

### **AGM (Even Calendar Year)**

- Approve Financial Statements and Auditor's Report
- Elect Auditor



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## **Fall (Even Calendar Year)**

- Monitoring Report Evaluation
- Governance Policy Review
- DEXCOM Declaration of Conflict of Interest Signed
- Set Date for District Conference
- Determine Location of District Conference
- Determine Number of Directors Required for Next Term
- Financial Reporting
- Modified Budget
- Budget Forecasts
- Operating Reserve Usage
- Call AGM
- Set Date for AGM
- Determine Location of the AGM
- Appoint members to the Bylaws Committee
- Chair appoints member to the District Conference Audit Review Committee
- DEXCOM Self-Evaluation

## **Spring (Odd Calendar Year)**

- DEXCOM Consent to be a Director Signed (for those not present when elected at the District Conference)
- Monitoring Report Evaluation
- Governance Policy Review
- Assist the President of the Christian and Missionary Alliance in Canada to formally evaluate the DS (every four years)
- DS Minor Review (non-formal evaluation years)
- Call District Conference
- Approve and Sign Financial Statements for AGM
- Approve Auditor's Report for AGM
- Financial Reporting
- Elect DEXCOM Associate Governance Officer

## **District Conference & AGM (Odd Calendar Year)**

- Elect DEXCOM Directors, Secretary, Treasurer
- Elect District Superintendent (every second District Conference)
- Elect Various Committee Members
- Receive Financial Statements and Auditor's Report
- Appoint Auditor



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## Standing Agenda Items

- Call to Order
- Adoption of Agenda
- Declaration of Conflict of Interest
- Items Removed from the Consent Agenda
- Adoption of Consent Agenda
- District Superintendent Monitoring Report Review
- Brainstorm Ongoing Education and Training
- In Camera Meeting

