
Signature Authority and Contract Execution Policy

No contract may be signed, or obligation made on behalf of the District, without prior approval by the District Superintendent unless the contractual amount involved is less than \$1,000.

Cheques must be signed by two authorized signatories.

Authorized signatories will be determined and approved by the District Executive Committee at least every two years or as needed, and will include:

- the District Superintendent,
- Treasurer,
- Finance Director, and
- other staff or DEXCOM members as determined to be prudent in order to conduct the business of the District in an expeditious manner.

Amendments

October 2014
October 2016
September 2018
November 2020