
Policy on Process for Electing District Executive Committee Members

This policy shall govern the election of the District Executive Committee members in the Canadian Pacific District (CPD) of The Christian and Missionary Alliance in Canada. In this policy, all references to “the Committee” shall be interpreted as meaning the District Committee on Nominations.

1. District Committee on Nominations

- a) The Chair, Vice Chair and Secretary shall commence preparatory work for the Committee sufficiently in advance of the District Conference to allow for the execution of their duties.
- b) The Committee shall report to the District Conference.
- c) The Committee shall request from the Chair of the District Executive Committee input regarding the needs of the District in the next season of its life as identified by the District Executive Committee. This will include both specific needs as well as preferred general abilities and gifts. The Committee will take into account, as much as possible, this input in choosing candidates.
- d) The Committee shall consult with the District Superintendent (DS) of the CPD of The Christian and Missionary Alliance in Canada.
- e) The Committee shall only consider individuals who are spiritually mature and able to meet the eligibility criteria.
- f) People shall be deemed to be eligible if they:
 - i) are Canadian citizens or permanent residents,
 - ii) are at least 19 years of age
 - iii) are voting members of a member church of the CPD
 - iv) are not ineligible individuals as defined in the Canada Income Tax Act
 - v) have an acceptable current criminal records check, and

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- vi) a. for a layperson, have a reference from an Official worker with the CPD, and a reference from a member in good standing of a local CPD church, or
 - b. for a lead pastor, have a reference from the DS and one Official Worker with the CPD, or
 - c. for an Official Worker who is not a lead pastor, have a reference from two Official Workers with the CPD, one of whom must be the lead pastor of the nominee, or
 - d. for an International Worker, have a reference from two Official Workers, one of whom must be the individual's Regional Developer, and one of whom must be an Official Worker with the CPD.
- g) The Committee shall be prayerful and exercise due diligence and fair treatment in its assessment of each candidate.
- h) The Committee shall value our diversity in determining the composition of DECOM by considering ethnicity, gender, region, gifting, official workers, and constituent members (lay persons) balance.
- i) The Committee shall operate in absolute confidentiality. No person being considered shall be identified until the Committee presents its partial report.
- j) The Committee shall confirm with the candidates if they would be willing to let their name stand. This will include members who have not served their maximum terms that would allow their names to stand for an additional term.
- k) The Committee shall nominate one person for each open position on DEXCOM.
- l) A partial report of the Committee shall identify which candidates it recommends to District Conference and shall include a brief biographical sketch of each candidate's background and ministries. The report shall be circulated to all member churches at least 60 days prior to the beginning of District Conference.

- m) Additional nominations, received on the prescribed form and signed by three eligible voting members of a member church, will be received by the Committee for inclusion on the ballot up to 14 days in advance of the District Conference. Additional nomination papers must be accompanied by a biographical sketch, a criminal record check, and a written Pastoral reference (for a layperson) or DS reference (for an official worker). The names of additional eligible nominees will be included in the final report of the Committee annotated by "*".
- n) Nominations from the floor of District Conference shall not be accepted.

2. Election Procedure

- a) The vote to elect the District Executive members shall take place at such time as is in accordance with the agenda adopted for the meetings of District Conference.
- b) In the event that there are more candidates than positions available on the District Executive Committee, the members that received the required votes will be chosen in order of the most votes received until the positions are filled. Should a tie exist for the last position available a further vote will take place between those tied and the person obtaining the most votes will be elected.
- c) The Moderator of District Conference shall announce the name of the elected candidates as soon as conveniently possible after ballot counting has been completed.
- d) The elected candidates shall be declared District Executive Committee members for the next term.

3. Dispute Resolution

In the event of a need for interpretation of this policy before the beginning of District Conference, the Chair of the Committee shall request such interpretation of the District Executive Committee. The Committee shall abide by the ruling of the District Executive Committee. Once District Conference has commenced, the District Conference moderator shall make any necessary rulings.

4. Amendments

This policy may be amended by a majority vote of District Conference, written notice having been given prior to District Conference.

Adopted May 2015
Amended May 2019