**Contractor Confidentiality Agreement**

In order to foster a working environment of trust, integrity, faithfulness, and accountability for the information collected and used at Name of Church during your employment, the following agreement is in place.

You acknowledge that in the course of your contract with the Name of Church, you may work with and/or acquire confidential information pertaining to church staff, pastors, boards, committees, volunteers, church members and adherents, and other individuals, and do agree to hold this information as confidential both during and following your contract.

Further, you agree that you will not disclose or make available to anyone for use outside the church, any confidential information. You hereby covenant and agree that you will at no time during or after your contract use for your own benefit or the benefit of others any such confidential information. Upon termination of your contract, you will return all copies and retain no copies of all documents and electronic files relating to Name of Church’s business.

Any violation of this confidentiality agreement by you may result in legal action.

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| **Employer Signature** |  | **Employee Signature** |
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