

## **Policy on Process for Electing the President**

### **A Policy of The Christian and Missionary Alliance in Canada**

In this policy, all references to “the Committee” shall be interpreted as meaning “the General Assembly Committee on Nominations”.

#### **1. General Assembly Committee on Nominations**

- 1.1. The chair, vice chair, and secretary shall have full discretion to commence preparatory work for the nominating committee including, but not limited to, publishing a call for nominations and establishing a deadline for the submission of nominations.<sup>1</sup>
- 1.2. The Committee shall report exclusively to the General Assembly.
- 1.3. The Committee shall request from the chair of the Board of Directors input regarding the needs of the C&MA in Canada in the next season of its life as identified by the Board.
- 1.4. The Committee shall only receive nomination papers from individuals who are committed and able to meet the criteria for a member of the Board of Directors, as outlined in General Operating Bylaw No.3, and who:
  - a) are Canadian citizens;
  - b) are approved for licensing by the C&MA in Canada before they submit their papers; and
  - c) have a significant Canadian ministry leadership experience.
- 1.5. The Committee shall exercise due diligence<sup>2</sup> and fair treatment in its assessment of each candidate.
- 1.6. The Committee shall operate in absolute confidentiality. No person submitting nomination papers shall be identified until the committee presents its report to the constituency.
- 1.7. The Committee shall inform each candidate regarding whether or not the candidate is being recommended by the committee prior to presenting its report to the constituency.
- 1.8. The Committee shall report to the constituency regarding the nomination of the president no later than 30 days prior to the election. The report shall identify which candidate it recommends to General Assembly and shall also list:
  - a) The names of persons who submitted nomination papers whose nomination papers were found to be in order and who have not withdrawn.
  - b) A brief résumé of each candidate’s ministry.
  - c) The position statement of vision, goals, and expected outcomes during the term, as submitted by each candidate.
- 1.9. Nominations from the floor of General Assembly shall not be accepted.

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<sup>1</sup> The establishment and composition of the Nominating Committee is in the Policy on General Assembly, Item 4.5.1.

<sup>2</sup> Due diligence shall include but not be restricted to a criminal record police check and an oral interview.

## **2. Nomination Papers**

- 2.1. All candidates for the position of president, including the incumbent president, should the incumbent be eligible, shall file nomination papers with the chair of the Committee.
- 2.2. A candidate may withdraw their candidacy at any time prior to the vote to elect the president at General Assembly by providing notice to the chair of the Committee.

## **3. Incumbent**

Not later than one hundred and eighty (180) days before the convening of General Assembly, the incumbent president, if eligible for re-election, shall provide written notice to the chair of the Committee stating the incumbent president's intention to allow or not allow their name to stand for re-election. The chair of the Committee shall, not later than five business days after receiving such written notification, ensure that the stated intention of the incumbent president be posted on the public website of The Christian and Missionary Alliance in Canada should such a web site exist.

## **4. Election Procedure**

- 4.1. Immediately prior to the election, all candidates for president shall be given opportunity to present to General Assembly a speech which shall be approximately 15 minutes in length. Speaking order will be determined by drawing lots. Candidates will meet with the Moderator immediately after the session in which the second reading of the Report on Nominations is presented to establish the speaking order.
- 4.2. Following the speeches, delegates will be given 15 minutes for prayer and consideration prior to the ballots being distributed.
- 4.3. Where there is only one candidate for president, and where that candidate is the incumbent who has been elected to at least one previous term, Section 4.1 does not apply.
- 4.4. All candidates submitting nomination papers found to be in order by the Committee, and who have not withdrawn, shall be listed on the ballot with the candidate recommended by the Committee identified thereon.
- 4.5. The vote to elect the president shall take place on the afternoon of the day prior to the last day of business meetings of General Assembly.
- 4.6. In order to be elected president, a candidate must receive a majority of the votes cast. In the event that no candidate receives the required majority on the first ballot, the two candidates receiving the most votes in their favour on the first ballot shall be the only two candidates that the delegates to General Assembly shall consider on a second ballot. The delegates to General Assembly shall vote on the second ballot as soon as practicable after the moderator announces the names of the two candidates.
- 4.7. The moderator of General Assembly shall announce the name of the elected candidate as soon as conveniently possible after ballot counting has been completed.
- 4.8. The elected candidate shall be declared the president for the next term.

## **5. Dispute Resolution**

In the event of a need for interpretation of this policy before the beginning of General Assembly, the chair of the Nominating Committee shall request such interpretation of the Board of Directors and the Nominating Committee shall abide by the ruling of the Board of Directors. Once General Assembly has commenced, the Rules Committee shall make any necessary rulings.

## **6. Amendments**

This policy may be amended by a majority vote of General Assembly, written notice having been given prior to General Assembly.

Adopted – General Assembly 2006  
Amended – General Assembly 2008  
Amended – General Assembly 2010  
Amended – General Assembly 2014  
Amended - General Assembly 2016  
Amended – General Assembly 2022